RU-N4Success 🏛 **NAVIGATE**

Spring 2025 R4S/Navigate Learning Labs

Learn tips and tricks to make R4S/Navigate work for you. All sessions are on Zoom and one hour, maximum.

To register, click on the desired date and time.

R4S 101: Introduction to Navigate	An introduction to the basic capabilities of Navigate covering topics such as advanced search, saved searches, student lists, messaging, and more.	**February 3 — 1:00pm** or **February 4 — 11:00am**
Academic Planning Tool	How to provide feedback, send plans, and review plans once students submit an Academic Plan.	**February 19 — 2:30pm** or **February 20 — 10:00am**
Progress Reports	Review of Progress Reports for professors, staff, and advisors.	**March 6 — 2:00pm** or **March 7 — 11:00am**
Communication and AI	Creating messages and message templates using new AI features available in Navigate.	**March 20 — 2:00pm** or **March 21 — 11:00am**
Reports and AI	How to run reports using new AI features. Examples are an appointments report, students enrollment report, progress reports report, and notes report.	**April 10 — 2:00pm** or **April 11 — 11:00am**

Check out the Teams channel and the RU-N Navigate webpages for additional training resources!

Questions? Contact Olivia Polkuzio at op137@newark.rutgers.edu.